

San Juan del Sur Day School Transition Board
"CHANGE MOVES AT THE SPEED OF TRUST"
Transition Board Meeting #2
Meeting Minutes

Date: March 21, 2022

Present: Tyler Tibbs, Julie Speier, Matt Gamache, Ed Paget, Sarah Fahey

General Business- Rules and Codes were printed at the end of the meeting and they are waiting on Julie's desk for transition board members to sign. We noted that a whatsapp group has yet to be made for the transition board....

Unfinished Business- Ed requested clarity on the business model and legal standing for the school now and how that will be evolved. Although the business is not to be transferred until July 1st, 2022. Tyler eloquently explained the formalities of the business structure and the justifications for decisions and directions the new owner group made. The transition board agreed that his explanation needs to be shared with the school community and therefore Ed began drafting a press release email explaining the new business structure. The general takeaway is the shareholders are committed to growing the best school possible by putting the needs of the school as priority numero uno.

#1 PTO and TT Propose Community Meeting in April.

We decided that April 29th at 10:00am the school and PTO would hold a meeting at the port to address the improvements and questions from parents, teachers and community. The format to be decided by the Transition Team and PTO. Please wait to see if this is confirmed in an official announcement (Anika is contacting the port to reserve the space). Issues: Julie as Interim Director, School Governance Structure.

#2 San Juan del Sur Day School Going Green Construction

Due to the initiation of construction this week TT thought it was important to discuss sustainable building initiatives and master planning. We decided that while going "Green" is a priority as we chart the vision going forward, we felt it was not the time to address this in the meeting. TT did not make a presentation about Green school style construction.

#3 Transition Board Advisory Committees

The Transition Board agreed to form some committees in collaboration with the PTO. The Transition Board will suggest to the PTO that it can send out invitations to the community seeking volunteers to join committees to assist in making decisions for the direction of the school.

- Middle/High School Academic Committee
- Legal and Compliance
- Scholarship and Fundraising

- Green School Committee
- PTO
- Campus Development

#4 PTO Bridge Construction Project

The approval of the bridge was put up to a vote and construction for the bridge was approved unanimously by the transition board with a list of clarifications from Matt which is to be provided by the Transition Board to the student designer/builders.

Action Items:

Ed and Tyler on drafting press release

Tyler and Julie establishing re-enrollment deadlines

Sarah submitting tuition revisions to Tyler to share with shareholder group

Matt to respond to the bridge project.

Julie outlining an email to share with PTO for finding volunteers to join committees.

Julie and Tyler planning Presentation.